



SunTrust Bank

ATTN: Credit Reporting Disputes
P.O. Box 85526
CS-RVW-7955
Richmond, VA 23285-5526

Date:

Thank you for the opportunity to review your request regarding information SunTrust Bank provided to a Consumer Reporting Agency. This form and any supporting documentation that you provide will enable the Bank to investigate your inquiry more thoroughly. Once the completed form and supporting documentation are received at the below address, the investigation of the dispute will begin. In order to fully investigate your dispute, it may take up to 30 days from the date of receipt to respond.

Please complete the below information to the best of your ability:

1. The following identifying information is required by SunTrust Bank in order to investigate your dispute:

Name: Last, First	
Address used for Account or Application	
Telephone Number	
Account or Application Number	

2. Please provide specific information regarding your dispute (Incorrect Account Status, Incorrect Payment History/Disputed Delinquencies, Unsolicited Account, etc.) and an explanation of the basis for this dispute. **This information is required for the Bank to conduct an investigation.**



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3. Please attach copies of all supporting documentation or other information to assist the Bank in investigating this dispute. Some examples of documentation may include: A copy of the relevant portion of the consumer report that contains the allegedly inaccurate information, a police report, a fraud or identity theft affidavit, a court order, or account statements.

If available, the following items can also be provided to help SunTrust more thoroughly investigate your dispute:

Date of Birth	
Social Security Number or Tax ID (Minimum last six digits of the SSN is preferred to better identify your account)	
Consumer Reporting Agency name(s) reporting the disputed information	
Any additional identifying information for the account in question	

Please note that SunTrust Bank requires sufficient identifying account information and documentation of your specific dispute in order to investigate the dispute. If sufficient information is not received, SunTrust Bank may be unable to investigate your dispute.

Please return this completed form to:

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